

Sandipani Academy

Affiliated to Hemchand Yadav Vishwavidyalaya, Durg - 490036 (C.G.)

NATIONAL WEBINAR ON CHALLENGES & OPPORTUNITIES OF HIGHER EDUCATION IN PRESENT SCENARIO

Organised by:

Department of Education Sandipani Academy

About the College

andipani Academy is situated at Achchoti, Durg, is affiliated by Hemchand Yadav Vishwavidyalaya, Durg, Chhattisgarh. Sandipani Academy has been established in 2011 with the sole aim to provide opportunity to students for their holistic development of their personality through academic and nonacademic activities. The foresighted vision of the management is to emphasis the practical application of theoretical knowledge. Sandipani Academy intends to bring qualitative improvement. The college aims to provide educational excellence to students, providing them guidance and care for their individual development. Sandipani Academy always tries to nurture the moral and ethical values in students so that they will become responsible citizen of the country.

For more details contact:



Achhoti, Durg, Chattisgarh

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Registration Link: https://forms.gle/wuBSzD5OJJrB1otF6

Chief Guest



Dr. Aruna Palta Vice Chancellor Hemchand Yadav Vishwavidyalaya Durg, Chhattisgarh

Mentor



Dr. Prashant Shrivastava Adhisthata Chhatra Kalyan Hemchand Yadav Vishwavidyalaya Durg, Chhattisgarh

Resource Persons



Dr. Rameshchandra G. Kothari (Keynote Speaker) Former Vice Chancellor, Veer Narmad South Gujrat University, Surat Topic: Challenges in Higher Education



Dr. Sangita Sinha Principal Savitribai Phule Government Post Graduate College Chakia, Chandauli, Uttarpradesh

Topic: ग्रामीण भारत में शैक्षिक चुनौतियाँ: उच्च शिक्षा के सन्दर्भ में

About the Webinar

he Education system is one of the fundamental factors for the holistic development of the nation. An educated nation tends to growth and development in all its aspects includes industrial, social, economic etc. Indian higher education system is the third largest in the world and India as a developing nation is continuously progressing in the education field. Higher Education of India has a lot of challenges, equally has lot of opportunities to overcome these challenges and to make higher education system much better. It requires constant discussions to identify challenges and various opportunities in higher education among the academicians, researchers, Professors, Students and stakeholders with the sole purpose to transform Education system so that our country will be transferred from a developing nation to a developed nation by our combined efforts.

Patron



Mr. Mahendra Choubey Director, Sandipani Academy Achhoti, Durg, Chhattisgarh

Convener



Dr. Nazia Ahmed Principal, Sandipani Academy Achhoti, Durg (C.G.)



Dr. Abha Dubey HOD, Sandipani Academy Achhoti, Durg (C.G.)

Organising Secretary



Dr. Sandhya Pujari HOD, Sandipani Academy Achhoti, Durg (C.G.)

Advisory Board

- Mr. Vinit Choubey (Administrator)
- Ms. Meena Pandey (Asst. Professor)
- Mr. Sudhir Tiwari (Librarian)
- Ms. Saroj Shukla (Asst. Professor)

Organising CommitteeAdvisory Board

- Ms. Mona Verma (Asst. Professor)
- Ms. Renu Sahu (Asst. Professor)
- Ms. Varsha Rani (Asst. Professor)
- Mr. Vinod Sahu (Asst. Professor)
- Ms. P. Nagratnam (Sports Officer)

Note:

- Achhoti. Dist Registered participants will get E-certificate after the webinar through E-Mail.
- · Feedback link will be provided in Whats App Group at the end of the webinar.

For more details contact: 9303265811



Gram - Achhoti, Post -Murmunda. Via - Dhamdha, Dist-Durg (C.G.) 490036

Telefax 07821-270220

Mobile : +91 9300008230 ; sandipani.achhoti@gmail.com

Date: 11/08/2020

S.A/Edu./Invitation/2020/ 134

To,

Hon'ble Dr. Aruna Palta Madam

Vice Chancellor, Hemchand Yadav University,

Durg, Chhattisgarh

Subject: Invitation Letter

Hon'ble Madam,

With due regards, we feel honoured to solicit your benign presence as Chief Guest in the National Webinar on "Challenges and Opportunities of Higher Education in Present Scenario" is being organized at Sandipani Academy On 29/08/2020.

We request you to grace the occasion. We are looking forward for your kind approval.

With Regard

Principal

Sandipani Academy

Achhoti, Durg (C.G.)

Achhoti, Distt. Durg (C G *



Gram - Achhoti, Post -Murmunda, Via - Dhamdha, Dist-Durg (C.G.) 490036

Telefax : 07821-270220 +91 9300008230

sandipani.achhoti@gmail.com Mobile

S.A/Edu./Invitation/2020/ 133

Date: 11/08/2020

To,

Dr. Prashant Shrivastava Sir

DSW, Hemchand Yadav University, Durg, Chhattisgarh

Subject: Invitation Letter

Hon'ble Sir,

With due regards, we feel honoured to solicit your benign presence as our Mentor in the National Webinar on "Challenges and Opportunities of Higher Education in Present Scenario" is being organized at Sandipani Academy On 29/08/2020.

We request you to grace the occasion. We are looking forward for your kind approval.

With Regard

Principal)

Sandipani Academy

Achhoti, Durg (C.G.)

NATIONAL WEBINAR, DATE - 29/08/2020









SANDIPANI ACADEMY ACHHOTI(MURMUNDA), DURG(C.G.)

सूचना

Date- 17/02/2022

सांदीपनी एकंडमी अछोटी, दुर्ग के सभी विद्यार्थियों को सूचित किया जाता है कि दिनांक 23.02.2022 एवं 24.02.2022 को Indian School System एवं Foreign School System पर दो दिवसीय ऑफलाइन सेमीनार का आयोजन किया जा रहा है जिसमें प्रतिभागी विद्यार्थी दिये गये विषय पर तैयार P.P.T. को प्रस्तुत करेंगे।

प्रतिभागी विद्यार्थी अपना P.P.T. नीचे दिये गये ई-मेल पर भेजे।

Email-sandipanibed.achhot@gmail.com

नोट- Time - 11.00 AM to 12.30PM

Venue- Seminar Hall 3rd Floor

विमागाध्यक्ष (डॉ. संध्या पुजारी)

Principal

Sandipani Academy Achhoti, Distt. Durg (C G

SANDIPANI ACADEMY ACHHOTI, DURG(C.G.)

2 DAYS SEMINAR

ON

INDIAN SCHOOL SYSTEM & FOREIGN SCHOOL SYSTEM

ORGANISED BY IQAC & ALUMNI OF SANDIPANI ACADEMY, ACHHOTI

DATE - 23 & 24 FEB, 2022

CHIEF GUEST

MR. MAHENDRA CHOUBEY
(DIRECTOR)

SANDIPANI ACADEMY, ACHHOTI

SUB. THEME :-

- > DEVELOPMENT OF SCHOOL SYSTEM
- > FUNCTIONING OF VARIOUS BOARDS OF SCHOOL EDUCATION
- > ASSESSMENT SYSTEM
- > NORMS & STANDARDS
- STATE WISE VARIATION

MS. VIDYA CHANDRAKAR MS. MINAKSHI PANCHAL DR. SANDHYA PUJARI

DR. ABHA DUBEY





- PRIYANKA SHARMA (ALUMNI B.ED)
- UPASANA SAHU (ALUMNI B.ED)
- DEEPSHIKHA (B.ED 2^{MD} YEAR)
- RENUKA SAHU (ALUMNI B.SC.B.ED)
- . BHARATI VERMA (B.ED 1" YEAR)

- UDAY PRADHAN (B.SC.B.ED 3rd Year)
- PALAK (B.A.B.ED 3RD Year)
- NIGAM (B.Sc.B.ED 3^{III} Year)
- DEEPIKA (B.Sc.B.ED 4TH Year)
- PALLAVI (B.Sc.B.ED 2^{IID} Year)

Principal (Education)

Sandipani Academy



Sandipani Academy, Achhoti, Durg

Affiliated to Hemchand Yadav Vishwavidyalaya, Drug-Chhattisgarh Website: Sandipanieducation.com/durgcampus/

Agenda of the Program

Name of the Program

- Seminar By Students

Date

- 23th & 24th February

Venue

- Sandipani Academy Achhoti ,Durg

(Seminar Hall 3rd Floor)

Topic

- Indian School System & Foreign School System

Time-

- 11:00 am

	Inau	gural Session		
1.	Gathering of Participants	Ms. Upasana	10:45	
2.	Guests Joining	Mrs. Bharti Verma	11:00am	
3.	Sarshwati Puja	Mrs. Bharti Verma	11:00 to 11:05 am	
4.	Program Introduction	Ms. Nigam	11:05 to 11:07 am	
5.	Welcome Speech	Dr. Abha Dubey	11:07 to 11:10 am	
		Session 1		
6.	Name of Participates	Class		Time
7.	Abhilash Verma	B.Ed. 1st Year		11:10 to 11:20
	Uday Pradhan	B.Sc. B.Ed. 3 rd Year		11:20 to 11:30
	Muskan Dhruw	B.Sc.B.Ed. 2 nd Year`		11:30 to 11:40
	Arun Kumar	B.Sc.B.Ed. 2 nd Year		11:40 to 11:50
	Madhurima	B.Sc.B.Ed. 3 rd Year		11:50 to 12:00
	Gayatri	B.Ed. 1st Year		12:00 to 12:10
	Madhumita	B.Sc.B.Ed. 1st Year		12:10 to 12:20
8.	Q. & A Session	Ms. Nigam		12:20 to 12:25
9.	Vote of Thanks	Ms. Palak		12:25 to 12:30

Coordinator Ms. Vidya Chandrakar Ms. Minakshi Panchal

Organising Secrettary Dr. Sandhya Pujari Conveners Dr. Abha Dubey

Principal

(Education)

Sandipani Academy Achhoti, Distt. Durg (C G 3



Sandipani Academy, Achhoti, Durg

Affiliated to Hemchand Yadav Vishwavidyalaya, Drug-Chhattisgarh Website: Sandipanieducation.com/durgcampus/

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Venue

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(Seminar Hall 3rd Floor)

Topic

- Indian School System & Foreign School System

Time-

- 11:00 am

Session -2

10.	Name of Participates	Class	Time
	Nivedita Shukla	B.Sc.B.Ed. 1st Year	11:00 to 11:10 am
	Palak	B.A.B.Ed. 3 rd Year	11:10 to 11:20 am
	Twinkle	B.Ed. 1st Year	11:20 to 11:30 am
	Ogeshwar	B.Ed. 2 nd Year	11:30 to 11:40 am
	Rajkumar	B.Ed. 2 nd Year	11:40 to 11:50 am
	Tushar	B.Sc.B.Ed. 1st Year	11:50 to 12:00 pm
	Nidhi	B.Sc.B.Ed. 3 rd Year	12:00 to 12:10 pm
	Tannu Patel	B.Sc.B.Ed. 1st Year	12:10 to 12:20 pm
11.	Reporter	Muskan Dhruw	12:20 to 12:25 pm
12.	Q & A Session	Nigam	12:25 to 12:30 pm
13.	Vote of Thanks	Milap Singh	12:30 to 12:35 pm
14.	Full Time Anchoring	Nigam	All Time

Coordinator

Ms. Vidya Chandrakar Ms. Minakshi Panchal

Organising Secrettary

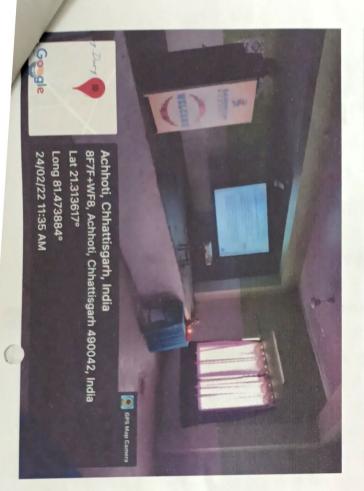
Dr. Sandhya Pujari

Conveners

Dr. Abha Dubey

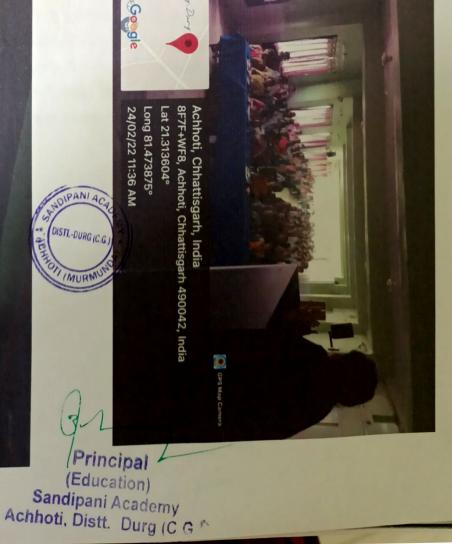
Principal (Education)

Sandipani Acad Achhoti, Distt. Dur.,





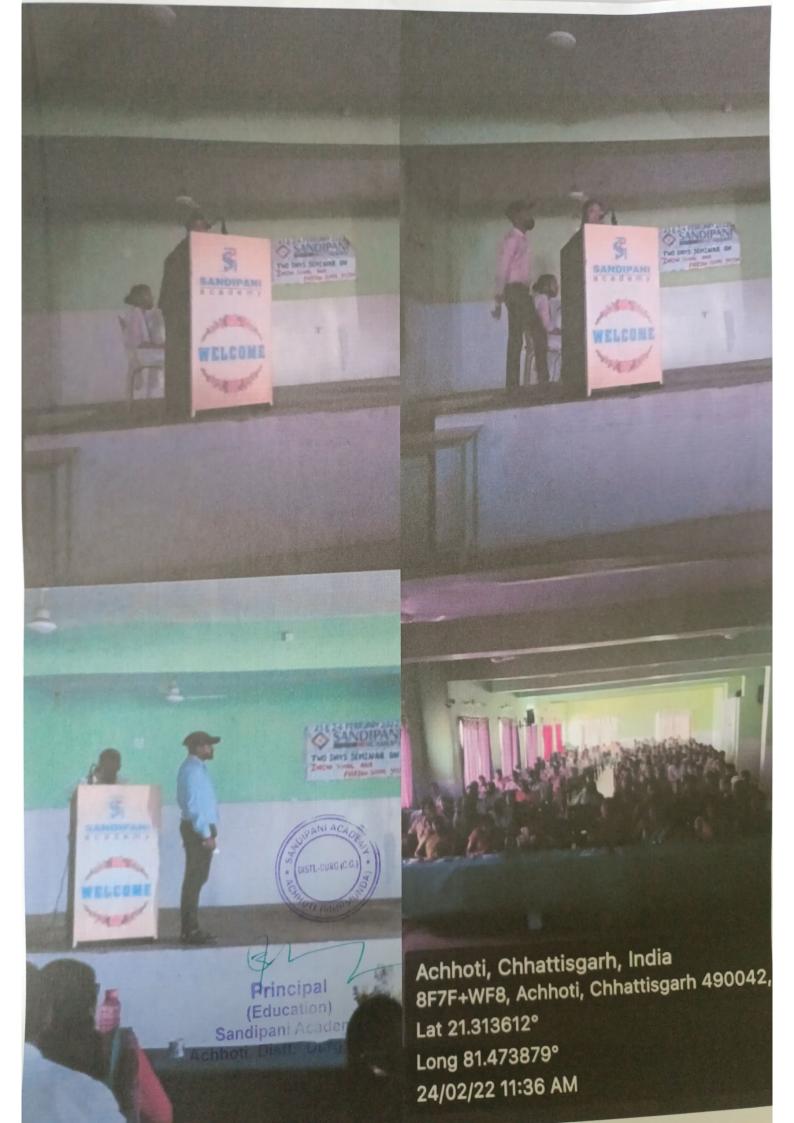








Achhoti, Chhattisgarh, India 8F7F+WF8, Achhoti, Chhattisgarh 490042, India Lat 21.313617° Long 81.473884° 24/02/22 11:35 AM Achhoti, Chhattisgarh, India 8F7F+WF8, Achhoti, Chhattisgarh 490042, Lat 21.313669° Long 81.473912° 24/02/22 11:36 AM





SANDIPANI ACADEMY ACHHOTI(MURMUNDA), DURG(C.G.)

संगोष्ठि

भारतीय शिक्षा पध्दित एवं विदेशी शिक्षा पध्दित

संदीपनी एकेंडमी अछोटी मुरमुंदा (दुर्ग)के तत्याधान में दिनाँक 23/02/2022 और 24/02/2022 को भारतीय शिक्षा पध्दित एवं विदेशी शिक्षा पध्दिति" पर दो दिवसीय सेमीनार का आयोजन किया गया। आज 23/02/2022 प्रथम दिवस कार्यक्रम के प्रथम दिवस का शुभारंभ मां सरस्वती के सानिध्य में पूजा, अर्चना एवं दीप प्रज्यतित करते हुए हमारी संस्था की विभागाध्यक्ष डॉ. संध्या पुजारी ,मुख्य सलाहकार डॉ. आभा दुबे एवं समस्त शिक्षकगण की उपस्थिति में किया गया, डॉ. आभा दुबे मुख्य सलाहकार के उद्बोधन से कार्यक्रम का शुभारंभ किया गया दिया गया । प्रथम दिन सात विद्यार्थियो ने अपना पीपीपी प्रजेंटेशन दिया। अभिलाष वर्मा बी.एड. प्रथम वर्ष विदेशी शिक्षा पध्दिति, उदय प्रधान बी.एस.सी. बी.एड. तृतीय वर्ष, मुस्कान बी.एस.सी. बी.एड. द्वितीय वर्ष, अरुण बी.एस.सी बी.एड प्रथम वर्ष, किरण बी.एड. प्रथम वर्ष,मधुमिता बी.एस.सी. बी.एड. तृतीय वर्ष, सभी विद्यार्थियों ने भारतीय शिक्षा पध्दिति एवं विदेशी शिक्षा पध्दिति पर अपने विचार पीपीपी प्रजेंटेशन के माध्यम से अपने विचार प्रस्तुत किए। साथ ही यह भी बताया गया की भारत को विश्व गुरु का दर्जा क्यों मिला है ,भारतीय शिक्षा पध्दिति एवं विदेशी शिक्षा पध्दिति में क्या क्या विशेषताएं है ,नई शिक्षा नीति 2020 के द्वार शिक्षा पध्दिति में जो कमी है उसे कैसे दूर कर सकते है ये बताया गया । कार्यक्रम का कुशल संचालन निगम बी.एस सी. बी.एड. तृतीय वर्ष (वायो) द्वारा किया गया। कार्यक्रम के अंत में पलक बी.ए.बी.एड.तृतीय वर्ष द्वारा धन्यवाद जापित किया गया। इस कार्यक्रम को सफल बनाने में प्रशासनिक अधिकारी श्रीमान विनीत चौंबे जी, विभागाध्यक्ष डॉ. संध्या पुजारी ,मुख्य सलाहकार डॉ. आभा दुबे , सुश्री विद्या चंद्राकार , सुश्री मीनाक्षी पांचाल, श्री विनोद साहू (सहायक प्रध्यापक) एवं संस्था के समस्त स्टाफ का योगदान सराहनीय रहा।

> विनामान्य (औ. संस्था प्रवास)

Principal (Education)







EDUCATIONAL SYSTEM IN BRITAIN HAS STRICT QUALITY STANDARDS. IT IS COMPULSORY FOR ALL CHILDREN AGED 5 TO 16 TO STUDY.





Key Stages





- •The national curriculum is organised into blocks of years called 'key stages' (KS).
- •National curriculumn divided into 5 key stages.

KS 1:-Year 1 & Year 2 (age 5 to 7 year old)

KS 2:-Year 3 to year 6 (age 8 to 11 year old)

KS 3:-Year 7 to year 9 (age 12 to 14 year old)

KS 4:- Year 10 to year 11 (age 15-16 year old)

KS 5:- Year 12 to year 13 (age 17-18 year old)

UK's SCHOOLS



STATE

SCHOOLS

(90%)

PRIVATE (PUBLIC)

SCHOOLS

(10 %)

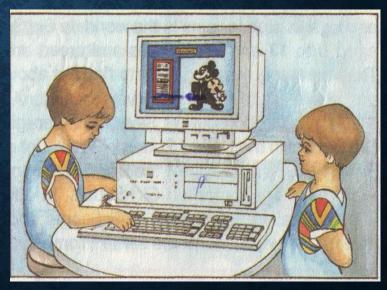
3 stages of education:

- **PRIMARY** (5-11)
- SECONDARY (11-16)
- FURTHER (16-18)

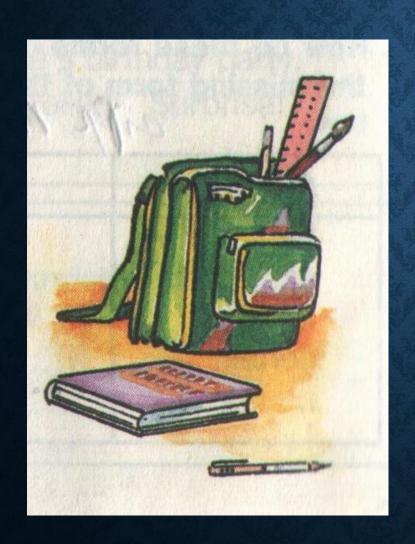
"EDUCATION BRINGS A CHILD THE WORLD"

- ❖ Many British children start school at the age of 3 or 4 if there is a <u>play school</u> near their house.
- These schools are <u>nursery</u> and they are not compulsory.
- Children are taught to sing, draw, they play different creative games.
- *Compulsory education begins at the age of 5, when children go to primary school.





PRIMARY EDUCATION

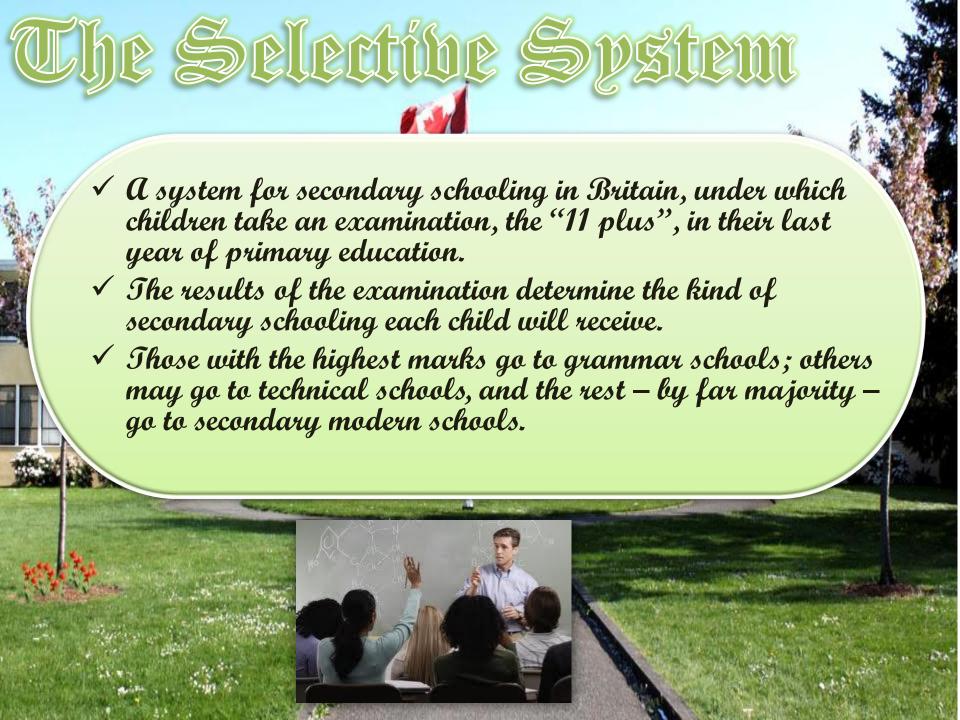


All children start primary school by the age of 5. Primary education lasts for six years.

They attend the <u>infant school</u> from 5 to 7 and then <u>junior school</u> until they are 11.

Some parents pay for their children to attend a private school but all children have the right to go to a state school which is free.

In English schools pupils have to address men teachers "Sir" and women teachers "Miss" or "Mrs".



Secondary Education

After six years of primary education children take exams in <u>core</u> subjects and go to a secondary school.

Children study compulsory (core) subjects:

- English, Literature
- Mathematics
- IT (information technology)
- Religious Education

and optional courses:

- one foreign language
- one science subject
- one art subject
- History
- Geography
- PE (physical education)
- Design and Technology





- The General Certificate of Secondary Education is taken at the end of compulsory education at the age of 16.
- >It consist of 9 to 12 subjects.
- After 2 years of this program depending upon the exams you will get GCSE certificate.
- > GCSE's results will play very important role to

FURTHER EDUCATION

COLLEGES
Some 16 years pupils
go
to colleges of further
education to study for
more practical
diplomas.

6th FORM COLLEGES
They prepare pupils for a national exam called
"A" level (advanced level)
at 18. Children need
"A" level to enter a university.

HIGHER EDUCATION

Higher education begins at 18 and usually lasts three or four years.

Students go to universities, polytechnics or colleges of higher education.

After that you'll get degrees

There are now about 80 universities in Great Britain.

The academic year is divided into three terms.

Terminal examinations are held at the end of autumn, spring and summer terms.



THE MOST POPULAR SCHOOLS IN BRITAIN ARE BOARDING SCHOOLS. THESE ARE INSTITUTIONS WHERE KIDS NOT ONLY STUDY, BUT LIVE.





ACCORDING TO THE CLASSIFICATION OF SCHOOLS BY GENDER, EDUCATION IN BRITAIN CAN BE DIVIDED INTO THREE TYPES OF INSTITUTIONS: MIXED SCHOOLS, SCHOOLS FOR GIRLS AND SCHOOLS FOR BOYS.





OXFORD AND CAMBRIDGE



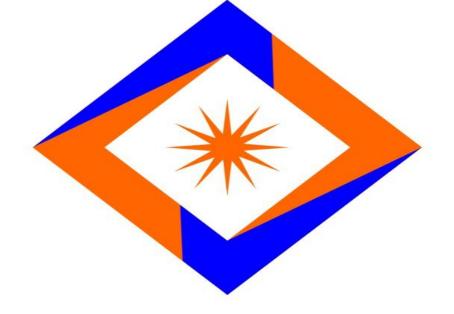
Oxford University is the oldest and most famous in Britain. It was founded in the 12-th century and is a collection of colleges with more then 12,000 students and 1,000 teachers.

Cambridge is the second oldest. It was founded in the 13-th century and has 27 colleges. They both have a reputation of privileged schools. Many prominent people studied there. The tutorial system is one of the ways in which these universities differ from all other. Every student has <u>a tutor</u> who plans his work.

Submitted By:- B.Ed 2nd Sem

- Abhilash Verma
- Megha Chandrawanshi
- Shashank Sharma
- Devdhar Verma
- ■Komeshwar Yadav

Thank you



SANDIPANI ACADEMY

SUBMITTED BY-GAYATRI VERMA NIKITA DHANKAR KIRAN VERMA SRADHHA SAHU PRESENTATION ON-INDIAN SCHOOL SYSTEM

GUIDED BY-VIDYA MAM

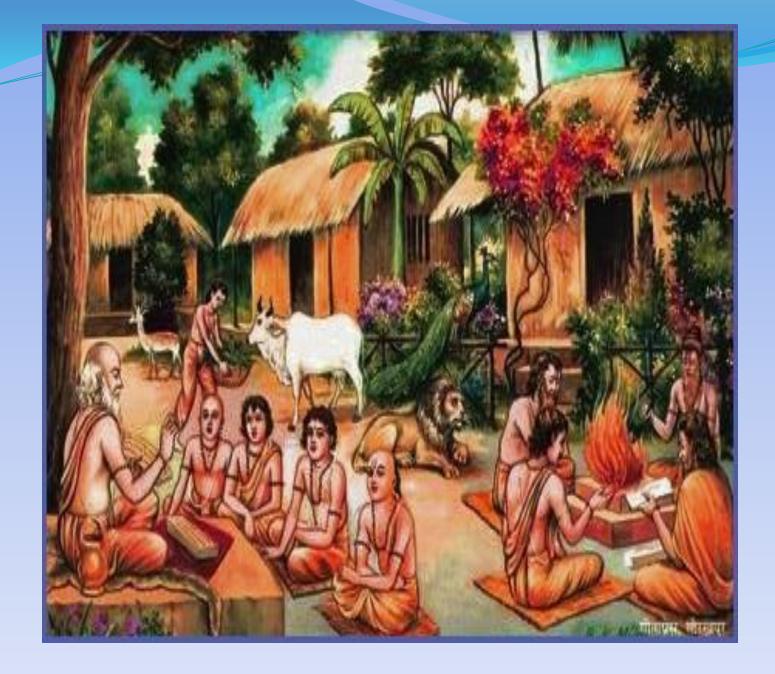
INDIAN SCHOOL SYSTEM

CONTENTS

- □ INTRODUCTION
- **□**OBJECT
- □SCHOOL NEEDS FROM DIFFERENT PERSPECTIVE
- □IMPORTANCE OF SCHOOL
- □TYPES OF SCHOOL
- ***CENTRAL GOVERNMENT SCHOOL**
- **STATE GOVERNMENT SCHOOL**
- **□WELFARE SCHEMES**
- **□** CONCLUSION

INTRODUCTION

School is a systematic unit of society. Which plays an important role in the development of children. Therefore, what should be the nature of the school and what kind of education is being given in it. It is very important. The school system in India has four levels: lower primary, upper primary, high school, higher secondary school.



OBJECT

- ➤ To know the needs, objectives and importance of the school.
- ➤ To know the concept of school in human and physical contents.
- >To understand the infrastructure of the school and the basis of school establishment.
- ➤ Understanding the concept of effective schooling.
- ➤ To understand the working of school management.
- ➤ Understanding the relationship between school and society.

SCHOOL NEEDS FROM DIFFERENT PERSPECTIVE

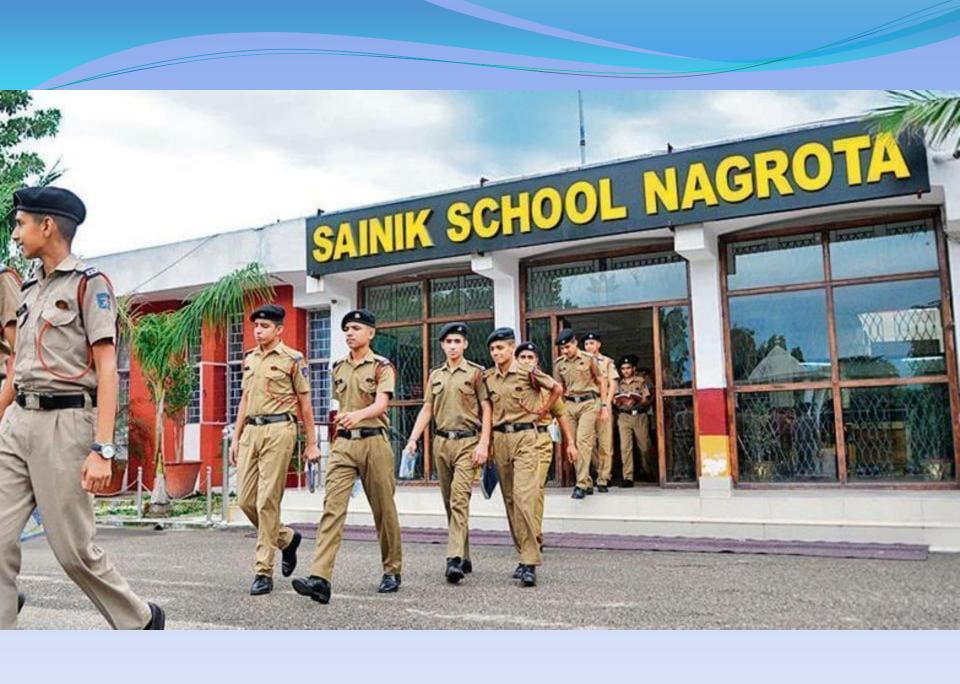
- >From the point of view of the students
- >From the point of view of the Parents
- > From the point of view of Society
- >From the point of view of the National perspective

IMPORTANCE OF SCHOOL

- > Higher education preparation
- >Job preparation
- **➤** Development of social qualities
- **≻**To bring about social change

CENTRAL GOVERNMENT SCHOOLS

- ➤ Kendriya Vidyalaya
- **≻**Navodaya Vidyalaya
- >Sainik School



STATE GOVERNMENT SCHOOLS

- **≻**Primary school
- **➤**Upper Primary school or middle school
- **≻**High school
- **≻**Higher Secondary school

WELFARE SCHEMES

- >Students accident insurance
- **≻**Saraswati cycle scheme
- ➤ Mid day meal scheme
- >Chhattisgarh information power scheme
- >Free Uniform supply scheme

THANK YOU

Hemchand Yadav Vishwavidyalaya, Durg, C.G.

Bachelor of Education (B.Ed.)

Semester II: Practicum Internship (1 month)

Internal Marks-50

School Experience – a) Observation of School Document; b) Mentor's Report Internship Guide

Description of Roles:

Interns are students who are a graduate in their subject major, and are spending a four month working with experienced mentor teachers on their teaching practice while taking graduate courses in the Teacher Education department.

Mentor Teachers are experienced school teachers who mentor interns. They provide guidance, insight and opportunities for supported practice.

Supervisors work with school administrators/Mentors to determine school experience for interns, mediate in difficult situations, and oversee interns' progress in schools and with respect to program requirements. They are faculty who organize campus based lectures and seminars in each subject area. They provide supervision and guidance for the interns in and out of the campus.

Intern Responsibilities

Interns are students of teaching. In contrast to traditional student teaching programs, interns are not expected to begin the year ready to teach on their own. Instead, they are expected to engage in observations, co-planning and co-teaching with their mentor teachers and to build their capacity toward assuming responsibility for extended lead teaching during the semester.

Interns are in a period of transition from students to professional teachers. During this transition, they must retain the perspective of a learner as they take on the new and unfamiliar role of a teacher. Interns are expected to take an active role in their own learning and to contribute to the learning of fellow interns.

Planning and Communication

- Keep supervisor informed about classroom schedules and events.
- Direct questions or concerns to supervisors or mentor.
- Schedule observations and conferences with the mentor and inform supervisor about changes promptly.
- Meet regularly with the mentor to discuss planning for instruction.
- Prepare written lesson and unit plans according to both mentor teacher and supervisor's expectations.
- Arrange to share all plans and materials with the mentor in a timely way to allow for feedback before using them.

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- Keep the focus class binder up to date with plans and materials and ensure that it is accessible to the mentor and supervisor at all times.
- Engage in reflective diary writing or other communication forums required by mentors and/or supervisors.
- Provide mentor/supervisor with copies of plans and materials.
- Confer regularly with the mentor teacher and supervisor about progress and concerns.

Professional Activities

- Prepare for and participate in seminars.
- Participate in orientation activities, faculty meetings and other school events.
- Initiate introductions to school faculty, staff and administrators.
- Maintain accurate contact information for mentor teacher(s) and supervisor.
- In case of absence, inform everyone affected promptly, i.e. prior to the absence.
- Comply with the school absence policies and have substitute teacher plans available if scheduled to teach lessons during the absence.
- Comply with the internship attendance policy.
- Dress professionally.
- Comply with the Professional Conduct policy.
- Consult mentor teacher and supervisor about the work schedule for any part time job and arrange a mutually acceptable schedule.

Personal Learning

- Take initiative in asking questions, searching out resources, inviting feedback and creating opportunities to learn.
- Reflect on teaching and learning through discussions and assignments.
- Prepare a professional portfolio (reflective diary).
- Observe teachers and students carefully, taking notes and asking questions.
- Study and participate in the formation and maintenance of a classroom learning community.
- Begin the year by co-planning and co-teaching lessons and activities, moving towards independent planning and teaching as the year progresses.

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Mentor Teacher Responsibilities

Planning and Communication

- Negotiate with intern and supervisor about sequence of intern responsibilities in accordance with the program standards.
- Provide intern with an outline or list of topics intern will be responsible for teaching, allowing extra time for intern to locate resources, plan, receive feedback from mentor teacher and supervisor, and revise.
- Establish regular times to confer with the intern about unit planning and provide support for identifying big ideas and appropriate curriculum materials.
- Help identify places in the curriculum where the intern can try out ideas learned in seminars.
- Confer regularly with the supervisor about progress and concerns.
- Participate in all school activities from morning assembly to evening assembly.

Supporting Intern Learning

- Facilitate and monitor intern's progress from observation to co-planning and co-teaching to lead teaching.
- Guide the intern through daily school-based experiences such as working with other teachers, dealing with classes on an assembly day, etc.
- Provide appropriate, classroom-based learning opportunities throughout the year.
- Work with intern as a co-teacher as soon as possible, sharing decisions and observations.
- Observe intern's teaching and help the intern think about student understanding, alternative approaches, grouping, management, etc.
- Provide interns with oral and written feedback about their teaching, including written feedback.
- Reflect with the intern about teaching, student learning and ideas and strategies studied in seminars.

Assessment

- Participate in assessment conferences.
- Write and submit an Exit Performance Description at the end of the internship programme.
- Help interns think about their careers as educators and assist with reviewing portfolios, videotaping, writing letters of recommendation, etc.

Supervisor Responsibilities

Meetings, Observation Visits, and Assessments

- Provide copies of written assessments to interns and mentor teachers.

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- Conduct five feedback sessions with the intern and mentor teacher at the appropriate point of time.
- Prepare participants for sessions by explaining what to bring and topics to discuss.
- Make at least five observation visits during a week.
- Prepare written assessments prior to feedback sessions, using the appropriate forms for your intern's subject area, and provide copies for the intern and mentor teacher at the conference.
- Write and submit an Exit Performance Description at the end of the internship programme.

Communication

- Facilitate communication among interns, mentor teachers and others involved with the internship.
- Communicate regularly with each intern, at least every other day.
- Communicate regularly with each mentor teacher.
- Communicate regularly, as scheduled, with subject area leaders about interns' progress and problems.
- Provide the intern and mentor teacher with detailed notes and written feedback about observation visits.
- Make sure intern and mentor clearly understand expectations and program standards.
- Keep informed about program developments and pass this information on to interns and mentors promptly.
- Know where to direct questions and relay answers as soon as possible.

Support of Intern's Learning by the Supervisor

- Observe the intern's teaching and confer about the planning and teaching of each observed lesson.
- Provide constructive written and oral feedback for each observed lesson.
- Identify the intern's specific needs and work on them with the intern and mentor teacher.
- Inform subject area leader about problems promptly.
- Help interns to develop their portfolios by giving feedback on materials, assisting with videotaping, etc. records.
- Keep notes of all observation visits including date, progress observed, suggestions made and actions taken.
- Keep notes of all communication with interns and mentor teachers.
- Keep examples of intern work indicative of progress or problems.

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- Keep copies of all written assessments and professional development plans.
- Submit evaluation reports and professional development plans to the department head.

This highlights the intern's field experience that contribute to the overall design of the internship year experience. In schools with other configurations of class time, interns and mentors should discuss with their field instructors how the intern's lead teaching time will be distributed throughout the year. Key aspects of any intern's lead teaching schedule include:

- After the initial week or two of school, the intern should have lead teaching responsibility (but not sole teaching responsibility) for at least one class period in a week.
- Interns are novice teachers for whom out-of-class preparation and reflection takes longer than it does for more experienced teachers. Having regular time during the school day to plan well for their teaching and reflect carefully on it is vital for the growth of the intern's practice and for the quality of the instruction they can provide to the students they share with their mentor. Interns may spend some of this time outside the classroom, and they may spend some of it in observation and analysis of the mentor's teaching.
- In the initial internship programme, short periods of increased lead (sole) teaching responsibilities should be preceded and followed by periods during which interns return to teaching only the focus class. From each period of increased lead teaching responsibility to the next, the demands on the intern's planning, teaching, and/or assessing should increase.
- Interns' on-campus classes do not meet every week of the internship. During certain weeks, the classes do not meet so that interns can be in their placement schools all five days of the week. Interns' obligations to their courses during this time focus more on at-school or in-class activities and less on lengthy reading or writing assignments.

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Internship Guide

Description of Roles:

Interns are students who are a graduate in their subject major, and are spending a four monthworking with experienced mentor teachers on their teaching practice while taking graduate courses in the Teacher Education department.

Mentor Teachers are experienced school teachers who mentor interns. They provideguidance, insight and opportunities for supported practice.

Supervisors work with school administrators/Mentors to determine school experience forinterns, mediate in difficult situations, and oversee interns' progress in schools and with respect to program requirements. They are faculty who organize campus based lectures and seminars in each subject area. They provide supervision and guidance for the interns in and out of the campus.

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- Keep the focus class binder up to date with plans and materials and ensure that it is accessible to the mentor and supervisor at all times.
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